

*Great Lakes Panel on  
Aquatic Nuisance Species:  
Organizational Strategy and  
Guidance on Operations*

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# Background on Regional Panels

- ◆ **Nonindigenous Aquatic Nuisance Prevention and Control Act of 1990**
  - ✓ **Zebra mussel invasion driving force in passage of federal legislation**
- ◆ **Establishment of the national ANS Task Force**
- ◆ **Establishment of the Great Lakes Regional Panels under Section 1203 of NANPCA**

# *Components of Organizational Strategy & Guidance on Operations*

- ◆ **Mission of Great Lakes Panel**
- ◆ **Governing Principles**
- ◆ **Membership**
- ◆ **Officers**
  - ✓ **Panel Chair and Vice-Chair**
  - ✓ **Chairs of Standing Committees**

# *Components of Organizational Strategy & Guidance on Operations*

## ◆ Election Process

- ✓ Eligibility criteria for officer positions and voting procedures

## ◆ Committees

- ✓ Executive Committee
- ✓ Standing Committees
- ✓ Ad Hoc Committees

# *Components of Organizational Strategy & Guidance on Operations*

## ◆ Staff Support

- ✓ Communication Network
- ✓ Conduct of Panel Meetings
- ✓ Newsletter publication, *ANS Update*
- ✓ ANS Task Force Meetings
- ✓ Standing Committees
- ✓ Administrative Duties

# *Components of Organizational Strategy & Guidance on Operations*

## ◆ Meetings

- ✓ Frequency
- ✓ FACA requirements for meeting and public comment
- ✓ Quorum for decisionmaking
- ✓ Membership roll call and introductions
- ✓ Meeting Conduct

# *Components of Organizational Strategy & Guidance on Operations*

## ◆ Meetings

### ✓ Decisionmaking Process

- Definition of Consensus
- Simple majority on some administrative items?

### ✓ Meeting Summary/Minutes

### ✓ Panel decisionmaking between meetings

# *Components of Organizational Strategy & Guidance on Operations*

- ◆ Recommendations to national ANS Task Force
- ◆ Guidelines for Advocacy
- ◆ Funding
- ◆ Annual Work Plan
  - ✓ Panel
  - ✓ Committee
- ◆ Amending Organizational Strategy/Operational Guidance Document

# *Outstanding Issues*

## ◆ Mission Statement

- ✓ Further elaboration needed by Executive Committee and other interested GLP Members

## ◆ Membership

- ✓ Further detail needed on selection of Panel members

## ◆ Executive Committee

- ✓ Roles and responsibilities need to be better defined, particularly regarding decision-making

# *Outstanding Issues*

## ◆ Standing Committees

- ✓ Mission statement needed from each of the committees as supported by goals, objectives and workplan
- ✓ Recommended name change of Policy and Legislation Committee
- ✓ Editorial role of the I/E Committee of the *ANS Update*, a quarterly publication of the Panel

# *Outstanding Issues*

## ◆ **Advocacy**

- ✓ **Need clear definition of advocacy regarding the Panel's ability to make recommendations to the national ANS Task Force**
- ✓ **How to delineate between information presented for purposes of advocacy versus education**
- ✓ **Can recommendations of the Panel be transmitted beyond the national ANS Task Force**
- ✓ **Role of the Panel regarding policy and legislation**

# *Outstanding Issues*

## ◆ Decisionmaking

- ✓ Consensus versus majority
- ✓ Policy/programmatic decisions versus administrative decisions

## ◆ Meetings

- ✓ Rules of order need to be discussed

# *Next Steps*

- ◆ **Great Lakes Panel Document: Organizational Strategy and Guidance on Operations**
  - ✓ Formal three week review period will be conducted after the Panel meeting
  - ✓ Based on Panel member input, a second draft will be developed and circulated to Panel by late spring/early summer
  - ✓ Planned for document to be finalized by next fall upon approval of the Great Lakes Panel and the national ANS Task Force.



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*Great Lakes Panel*

**ANS**

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