

MEMO

To: Great Lakes Panel on Aquatic Nuisance Species, Members and Interested Parties

Fr: Kathe Glassner-Shwayder, Senior Project Manager

Da: Nov. 4, 2006

Re: Upcoming Fall Meeting of the Great Lakes Panel: Dec. 13-14, 2006 in Ann Arbor

Meeting of the Great Lakes Panel on Aquatic Nuisance Species

The time is quickly approaching for the upcoming Great Lakes Panel meeting, scheduled for Dec. 13-14, 2006 in Ann Arbor, Mich. at the Courtyard Marriott. The theme for this meeting is early detection & monitoring and rapid response planning. The Panel meeting will begin on Wednesday morning, Dec. 13 at 9:00 a.m. (EST) and conclude Thursday, Dec. 14 at 12:30 p.m. As indicated on the agenda, a working lunch will be held Wednesday, Dec. 13 which we encourage everyone to attend. For your convenience, a box lunch will be provided during this session at a cost of \$10 per person. Following meeting activities on Wednesday, we invite you to join us for an informal reception at the hotel.

The preliminary agenda for the meeting is attached and will also be available online next week at <http://www.glc.org/ans/panel.html#glpmeet>. The meeting minutes from the Panel meeting held last spring (May 9-10, 2006 in Chicago) will also be available at the above web address. We will let you know when other meeting-related materials, such as the final draft of the Panel's operational document, are posted on this website.

Meeting Logistics

The meeting site, Courtyard Marriott of Ann Arbor, is located at 3205 Boardwalk, Ann Arbor, Mich. 48108, off I-94 at State Street, Exit 177. Hotel rooms are available to participants at the discounted rate of \$80 (plus tax) per night under the name of the Great Lakes Commission. Reservations can be made by contacting the Courtyard at 734-995-5900 or 1-800-321-2211. ***You must make your reservations by Tuesday, November 21 to secure the discounted rate.*** The nearest airport is Detroit Metropolitan Airport, located 25 miles east of Ann Arbor - about a 40 minute car ride. Commuter shuttle information is available at www.umich.edu/~info/airport-transportation.html.

Registration and Additional Information

Please note the registration form that includes prepayment options for a \$10 box lunch as well as a proxy form. Registration may be submitted through U.S. mail, email or fax using the following information: Great Lakes Commission, ATTN: Marcia Woodburn, 2805 South Industrial Hwy., Suite 100, Ann Arbor, MI 48104-6791; Email: woodburn@glc.org; Fax: 734-971-9150. ***Please complete the attached registration form and return it by November 30, 2006.***

For additional information please contact staff by phone at 734-971-9135 or email: Kathe Glassner-Shwayder (shwayder@glc.org) or Marcia Woodburn (woodburn@glc.org). We look forward to seeing you in December!