

Lake St. Clair/St. Clair River Management Plan

Project Management Team

*November 19, 2001
Zuccaro Banquet and Catering
Chesterfield Township, Michigan*

MEETING SUMMARY

On November 19, 2001 the second meeting of the Project Management Team for the Lake St. Clair/St. Clair River Management Plan Project was held in Chesterfield Township, Michigan. The purpose of the meeting was to finalize the preliminary management plan outline, confirm membership on the Technical Workgroups, and develop a schedule for convening workgroups. The Project Management Team meeting was followed by the kickoff meeting of the Management Plan Advisory Committee. This summary was compiled by the Great Lakes Commission. Action items, next steps and the list of meeting participants are provided at the end of the summary.

Review of Management Plan Outline

The format, content and level of detail of the management plan was reviewed by the Project Management Team. Below is a summary of the group's comments and recommendations.

- **Format:** In order to differentiate this from other efforts, we should describe what's happening, what's not happening, what needs to happen, and how to make it happen. Consolidate what's happening and focus on what needs to be done, highlighting the role of the various entities in making it happen. This would be very useful to those working in the Lake St. Clair region.
- **Goals and objectives:** Lay out all of the goals and objectives in Chapter 4, "A Vision for Lake St. Clair and the St. Clair River," and recap them in each individual chapter.
- **Goals and objectives:** How can we reflect goals from other documents (i.e. fish community goals and objectives)? We can elevate and showcase what exists. Reference these goals and discuss how to advance them. In each chapter, where possible, existing plans and initiatives will be explicitly highlighted.
- **Goals and objectives:** How can we ensure consistency with the specificity of goals and objectives in each workgroup? We need to be careful that recommendations in one chapter do not contradict recommendations in another chapter. We will look to workgroups to develop goals and objectives, but identify some guiding principles up front to help everyone. The Great Lakes Commission and Environmental Consulting and Technology (ECT) will develop a vision statement and principles early on to guide the workgroups and assist them in developing goals and objectives.
- **Make sources and causes a stand alone chapter.** Chapter 7 was renamed to "Sources and Causes of Environmental Degradation," and will be placed after the Chapter 3, State of Lake St. Clair and the St. Clair River to provide background information on the region.
- **We need to address land use.** This is not clearly identified in the Chapter headings. Chapter 8 was renamed to "Land Use and Coastal Management" to reflect this focus.
- **Additional input will be needed for Chapter 9, "Achieving Our Vision,"** in the areas of monitoring and data management.
- **We need to address needs related to sewer infrastructure and threats from bioterrorism.**

Membership on Technical Workgroups

The responsibilities of the Technical Workgroup members were reviewed. These include:

- 1) Contribute materials and advice;
- 2) Be available for consultation;
- 3) Serve as lead or supporting author; and
- 4) Review, comment, and fine tune draft chapters

Each Project Management Team member was asked to submit a workgroup sign up sheet to Matt Doss at the Great Lakes Commission by Monday, Nov. 26. The Great Lakes Commission will compile a membership list for each workgroup as well as a brief terms of reference for the groups.

Schedule for convening Workgroups

Pending development of a revised schedule for the overall management plan project, it was suggested that the Technical Workgroups would begin meeting in December or early January, 2002. ECT will be responsible for convening and facilitating the workgroups.

ACTION ITEMS

The Great Lakes Commission, in cooperation with the Corps of Engineers and Environmental Consulting and Technology will:

1. Develop a revised schedule and outline
2. Develop a website
3. Make Power Point Presentations available online
4. Assemble Technical Workgroups
5. Create List serve
6. Prepare a draft vision statement and principles to guide the workgroups
7. Prepare the draft for *Human Health, Beach Closures and Drinking Water*, as a template to guide the workgroups in developing their chapters.

The Project Management Team shall:

- 1) Submit Technical Work Group Sign-up sheet to Matt Doss at the Great Lakes Commission by Monday, Nov. 26.

MEETING ATTENDEES

<u>Name</u>	<u>Affiliation</u>
Nancy Andrews	Environmental Consulting and Technology, Inc.
Florence Bissell	US Army Corps of Engineers
Matthew Child	Essex Region Conservation Authority
Ralph Coe	St. Clair Region Conservation Authority
Mike Donahue	Great Lakes Commission
Geoffrey Donaldson	St. Clair County Metropolitan Planning Commission
Matt Doss	Great Lakes Commission
Lee Anne Doyle	County of Essex
Tom Edsall	US Geological Survey
Rose Ellison	US Environmental Protection Agency
Sandra George	Environment Canada
Bob Haas	Michigan Dept. of Natural Resources
Chuck Hersey	SEMCOG

Gary Johnson	Ontario Ministry of the Environment
Bob Kavetsky	US Fish and Wildlife Service
Colette Luff	US Army Corps of Engineers
Elizabeth Moore	Great Lakes Commission
Ralph Moore	National Park Service
Art Ostraszewski	Michigan Dept. of Environmental Quality
Bill Parkus	SEMCOG
Erich Pfuehler	US Rep., David E. Bonior
Mark Richardson	Macomb County Prosecutor's Office
Jack Robertson	Lower Thames Conservation Authority
Harry Salisbury	US Army Corps of Engineers
Roy Schrameck	Environmental Consulting and Technology
Jim Selegean	US Army Corps of Engineers
Gary Towns	Michigan Dept. of Natural Resources
Ian Wilcox	Upper Thames River Conservation Authority