

**Application deadline:** January 4, 2019

## **Invasive Species Research Associate (Part-Time, Limited Term)**

### **Description**

The Great Lakes Commission (GLC) is seeking a research associate to work part-time (up to 20 hours a week) supporting the development of a [Great Lakes aquatic invasive species risk assessment clearinghouse](#). The clearinghouse will provide an opportunity for invasive species experts to access, review and compare risk assessments generated by multiple agencies, academic institutions and others. The clearinghouse is being developed in partnership with the [Great Lakes Panel on Aquatic Nuisance Species](#) and the [Great Lakes Aquatic Nuisance Species Information System \(GLANSIS\)](#). Candidates should be able to understand and summarize science-based risk assessment documents on various topics including species biology, habitat and climate requirements, and ecologic and socioeconomics impacts of species invasions, among others. The research associate will work under the direction of GLC Aquatic Invasive Species Prevention and Control program staff.

### **Responsibilities**

The Invasive Species Research Associate will be responsible for collecting, reviewing and summarizing species risk assessments for inclusion in the risk assessment clearinghouse.

The associate will be required to:

- Compile available species risk assessment documents conducted by federal, state and provincial agencies, academic institutions and others;
- Summarize risk assessment results for multiple species across different taxonomic groups;
- Work with GLANSIS staff to upload risk assessment information into the clearinghouse database; and
- Prepare and maintain documentation of deliberative and decision-making processes used to select information that is included in the risk assessment clearinghouse.

### **Qualifications**

This position is open to recent graduates seeking to gain professional work experience and to students currently enrolled in an advanced degree program who can work part-time during the academic year.

### **Required Qualifications**

Successful applications must clearly demonstrate that the candidate has the following:

- A bachelor's degree in natural resources, environmental science or a related field
- Working knowledge of invasive species, ecology and/or aquatic sciences
- Experience with MS Excel, and data management and/or database entry
- Self-motivated with strong attention to detail
- Ability to work independently and as part of a team
- Ability to communicate effectively orally and in writing

## Preferred Qualifications

The most competitive candidates will also clearly demonstrate the following:

- Pursuit of an advanced degree in a related field
- Familiarity with ecological risk assessment
- Knowledge of Great Lakes issues and programs

## Appointment

The position is a part-time limited term appointment that may last for up to eight months at up to 20 hours per week (maximum 640 hours). The salary rate is \$15-18/hour dependent on qualifications. The position will be located at the Great Lakes Commission office in Ann Arbor, Michigan, and will be eligible for certain staff benefits consistent with the GLC's personnel policies.

## Application process

The requirements for this application include a cover letter and resume. **Please note:** Each of these items must be provided if applicant is to receive consideration.

Please address your application and submit by e-mail to the following address:

**Great Lakes Commission**  
**ATTN: Invasive Species Research Associate Position**  
1300 Victors Way, Suite 1350  
Ann Arbor, MI 48108  
E-mail: [vacancy@glc.org](mailto:vacancy@glc.org)

*No phone calls, please.*

## About the Great Lakes Commission

The Great Lakes Commission (GLC) is an intergovernmental agency created by the eight Great Lakes states and Congress to protect and wisely manage the Great Lakes, acting under the authorities of the Great Lakes Basin Compact of 1955. In 1968, Congress passed an Act authorizing its consent to the Compact. Since 1999, the Canadian provinces of Ontario and Québec serve as associate members. The states and provinces are represented on the GLC by delegation members appointed by each jurisdiction. The GLC is an integral component of the governance structure of the Great Lakes Basin—enabling party states and provinces to develop consensus around a common agency table and then speak with a unified, powerful voice on behalf of the Great Lakes-St. Lawrence River region and its 48 million residents. The GLC staff also invests in a wide range of project priorities for states, provinces and the Basin. Learn more at [www.glc.org](http://www.glc.org).

**Note:** The Great Lakes Commission strives to create an inclusive, diverse and non-discriminatory work place. The GLC is an equal opportunity employer; the GLC complies with applicable federal and state laws prohibiting discrimination. It is the policy of the Great Lakes Commission that no person shall be discriminated against, as an employee or applicant for employment, because of race, color, national origin, religion, age, sex, height, weight, sexual orientation, marital status, political affiliation, or a disability or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position.