

Agenda

Great Lakes Stormwater Technology Transfer Collaborative

Kickoff Meeting

November 14th, 2017 9:00 a.m. - 4:00 p.m. (EST)

Lawrence Technological University

University Technology & Learning Center (UTLC), UTLC Gallery (Room T210)

Meeting Objectives:

- Establish the principles, structure, and function of a new collaborative to enable networking and information exchange that advances stormwater technology transfer and deployment in the binational Great Lakes-St. Lawrence River region
- Select leaders to keep this collaborative going in the first year or two
- Agree on initial priorities for this collaborative to address and possible ways to address them

Time	Topics	Lead
9:00 a.m.	Networking and Coffee	
9:30	Welcome & Introductions <ul style="list-style-type: none"> • <i>Know who's with us today</i> • <i>Understand what folks aim to get from the meeting</i> 	Don Carpenter
10:00	Rewind to Present: Validating the Need for a Stormwater Technology Transfer Collaborative <ul style="list-style-type: none"> • Review of <u>Needs Assessment</u>* process and findings <ul style="list-style-type: none"> ○ <i>How did we get here?</i> • Introduce <u>Draft Charter</u>* and review meeting objectives <ul style="list-style-type: none"> ○ <i>Build common understandings of what we aim to accomplish today</i> 	Michael Polich
10:30	Mission and Objectives <ul style="list-style-type: none"> • Mission Statement <ul style="list-style-type: none"> ○ <i>Establish the mission of the organization</i> • Organization's Objectives <ul style="list-style-type: none"> ○ <i>Agree upon the specific objectives of the collaborative</i> 	Victoria Pebbles
11:30	Operating Principles <ul style="list-style-type: none"> • Organization's Basic Working Philosophy <ul style="list-style-type: none"> ○ <i>Agree on operating principles of the collaborative</i> 	Don Carpenter
Noon	Lunch	
12:45	Organizational Structure <ul style="list-style-type: none"> • Leadership Structure <ul style="list-style-type: none"> ○ <i>Agree on a leadership structure</i> ○ <i>Select the first leadership team</i> • General Membership <ul style="list-style-type: none"> ○ <i>Agree on framework for joining and participating in the collaborative</i> 	Victoria Pebbles
1:45	Other Considerations <ul style="list-style-type: none"> • Role of Outside Organizations <ul style="list-style-type: none"> ○ <i>Explore ways to engage outside organizations</i> 	Michael Polich



	<ul style="list-style-type: none"> • Amendments <ul style="list-style-type: none"> ○ <i>Establish the method for modifying this original charter</i> 	
2:00	Agreement and Ratification <ul style="list-style-type: none"> • Final Discussion Before Approving the Charter <ul style="list-style-type: none"> ○ <i>Ratify the charter</i> 	Don Carpenter
2:30	Workplan and Next Steps <ul style="list-style-type: none"> • Workplan <ul style="list-style-type: none"> ○ <i>Identify initial priorities for the collaborative to address over 1-2 years: what the collaborative will do</i> ○ <i>Map initial steps/processes to address those priorities: how the collaborative will address its priorities</i> ○ <i>Discuss who will need to be engaged</i> 	Newly Elected Chairs
4:00	Adjourn	

* underlined items will be provided in advance and should be read prior to the meeting