

APPENDIX A

Example Grant Application Budget Information Form for VRSCCP Grants

Applicant's Name:	Piney Creek Watershed Group		
Project Name:	Cleanup of the Piney Creek		
Column 1 BUDGET CATEGORIES	Column 2 GRANT FUNDS	Column 3 LOCAL MATCH	Column 4 CATEGORY TOTAL
PROJECT SUPPLIES, MATERIALS, AND DISPOSAL COSTS:		<i>*match detail provided below.</i>	
200 Trash bags	\$50	\$50	\$100
50 pair protective gloves	\$200	\$0	\$200
Volunteer appreciation items (refreshments and reusable tote bags)	\$500	\$100	\$600
Subtotal:	\$750	\$150	\$900
CONTRACTUAL SERVICES:			
Acme trash pick-up service	\$0	\$500	\$500
Advertisement in local newspaper	\$150	\$150	\$300
Wildwoods Canoe Livery (rental fees for 20 canoes and trailer for ½-day)	\$550	\$150	\$700
Subtotal:	\$700	\$800	\$1,500
PROJECT EQUIPMENT:			
10 pair waders	\$750	\$0	\$750
20 trash pickers	\$200	\$0	\$200
Subtotal:	\$950	\$0	\$950
TRAVEL:			
Mileage x mileage rate: (190 miles x \$0.58)	\$110	\$0	\$110
Subtotal:	\$110	\$0	\$110
VOLUNTEER LABOR:			
Volunteer Hours x \$10 per hour: (200 hrs. x \$9.45)	(not eligible for grant funds)	\$1,890	\$1,890
Subtotal:	\$0	\$1,890	\$1,890
GRAND PROJECT TOTAL (add subtotals)	\$2,510	\$2,840	\$5,350

Percent Match Calculation: $\frac{\text{Total from Column 3}}{\text{Total from Column 4}} = \frac{\$2,840}{\$5,350} = 53\% \text{ Match (meets required 25\%)}$

*** MATCH DETAIL**

Local Match Item	Source/Provider of Match Item	Dollar Value Committed	Letter of Commitment?
Trash bags	Friends of the Piney Creek	\$25	Yes
Trash bags	Piney Creek Watershed Group <i>(Applicant Organization)</i>	\$25	Yes
Food for volunteers	Joe's Pizza House	\$100	Yes
Trash removal	Clear Water Village	\$500	Yes
Advertisement	Piney Creek Watershed Group <i>(Applicant Organization)</i>	\$150	Yes
Trailer Rental	Wildwoods Canoe Livery	\$150	Yes
Volunteer Labor	Clear Water Paddle Club (50 volunteers x 4 hrs each)	\$1,890	Yes